



Skilled Administrator – Client Services Team

You have excellent attention to detail and set yourself very high standards with regard to the quality of work you deliver, the relationships you build and most importantly, the service you provide. You are a “can-do” individual.

Having several years experience in a similar role in a wealth management firm, private bank or high-end IFA, you are seeking a progressive environment where you can let your talent truly shine.

You have a sound knowledge of pensions and investments as well as being familiar with most IT & software packages, a capacity to work under pressure on your own and within a team, without being flustered.

Duties include information gathering, investment processing, supporting advisers and the technical team and of course, dealing with high net worth clients and professionals.

You will work for one of the country’s most progressive, boutique wealth management firms and will benefit from excellent working conditions and a very competitive package, as well as an opportunity to grow as an individual and develop as part of our team.

Closing date: 26.07.10. No agencies please.

Email your CV to: gini@fiscalengineers.com

Registered in England and Wales number 3912724

Registered office - 22a The Ropewalk, Nottingham, NG1 5DT

NO AGENCIES